

**CITY OF SALEM
BOARD OF HEALTH
MEETING MINUTES**

May 8, 2012

MEMBERS PRESENT: Dr. Barbara Poremba, Chairperson, Martin Fair, Robert Dionne, Dr. Larissa Lucas

OTHERS PRESENT: Larry Ramdin Health Agent, Council Liaison Thomas Furey

MEMBERS EXCUSED: Gayle Sullivan

<u>TOPIC</u>	<u>DISCUSSION/ACTION</u>
1. Call to Order	7:20pm
2. Minutes of Last Meeting (April 10, 2012)	Motion by R. Dionne to accept the minutes with corrections. 2 nd Dr. Lucas. Approved unanimously.
3. Chairperson Announcements	As the board is unanimous in the request to reduce the size of the board from 7 to 5 members, Dr. Poremba encouraged members to follow up with city councilors re: their questions/concerns.
4. Monthly Reports-Updates	
A. Administrative Report	Presented & approved. Copy available at the department.
B. Health Agent Report	Presented & approved. Copy available at the department. Justina Polvere, RN, BSN, new Public Health Nurse was introduced and welcomed by the Board members. D. Greenbaum is certified as Title V Systems Inspector. Paul Lima from 1000 Loring Ave had a hearing with City Council last Thursday; no further action taken. SSU graphic design program is hosting a Design Expo on May 11, 2012 at Old Town Hall. Larry Ramdin will be announcing the winner of the Healthy Salem design contest at that time.
C. City Council Liaison Updates	City Council is planning a retreat Saturday at Winter Island. Councilor Furey states that it would be good for the Board as well; all agree. The Board will plan on a Sat. in September. L. Ramdin will check on availability and report back to Board in June. Councilor Furey is not sure when council will vote on request to reduce size of board.
5. New Business	
A. 40 Circle Hill Road – Board of Health Conditions – request for review	Patrick DeIulis of DeIulis Brother Construction presented the request to discuss conditions on 40 Circle Hill Rd set by the Board on June 15, 2009. Presently DeIulis is in negotiations with Ken Stedman. Conditions requested to review are: <i>(3.) The developer will give the Health Agent a copy of the 21E report;</i> Mr. DeIulis stated that there is no 21E to report. The Board would like to keep #3 as part of the condition but will write a letter clarifying when a 21E is needed. <i>(13.) The drainage system for this project must be reviewed and approved by the Northeast Mosquito Control and Wetlands Management.</i> Mr. DeIulis stated that no drainage system will be implemented on project due to the grade of the land. However, the Board would like #13 to stay as part of the conditions. L. Ramdin will work with Mr. DeIulis to put a document together for

Mosquito Control. Mr. DeIulis is in agreement with this.

Motion by Dr. Lucas that the board will write a letter stating that the 21E or site assessment will be sent to the Health Agent if one is done. If the developer encounters any fill during excavation, he will enlist the services of an LSP (Licensed Site Professional). The board also highly recommends that radon mitigation systems be installed in the dwellings. 2nd R. Dionne. Motion passes unanimously.

B. Sunny Corner Market – Hearing
for 6th Tobacco Violation

The brother of the owner, Steven Truong, was present to represent the establishment. The two violations cited on 3/26/12 are selling a loose, single cigarette (\$.75) and selling that cigarette to a minor. Mr. Truong stated that the single cigarette sold was from a pack owned by the cashier who is still employed by the establishment and that the employee had received no training in the sale of cigarettes. This is the 6th offense of selling tobacco to minors; both violations warrant \$300 fines. At the last hearing, the Board reduced the fine from \$600 to \$300 and informed the establishment that any further violations would result in a suspension of its tobacco permit. Dr. Lucas asked if they had any training programs in place for their employees. Mr. Truong replied that it's a small business and did not feel it was necessary.

Motion by Dr. Lucas that due to the numerous violations at Sunny Corner, the 2 separate fines of \$300 each will be paid and the tobacco permit will be suspended for 4 months effective May 9, 2012. To request reinstatement of a permit, the owner of Sunny Corner must petition the Board and appear at the September 11, 2012 meeting. A condition of reinstatement is that the owner provides documentation that all employees have received tobacco sales training. The owner should contact Joyce Redford, Tobacco Control Coordinator, for tobacco sales trainings that our offered through North Shore Tobacco Control.

The \$600 fine was paid by check at the meeting.

C. Tobacco Control Review of
draft regulations

Joyce Redford, Tobacco Control Coordinator, was not present but submitted a draft of possible tobacco regulations for the Board to review. Larry Ramdin will email the draft regulations to Board and mail a copy to Council Liaison Thomas Furey. These regulations will be discussed at the next meeting.

6. MEETING ADJOURNED:

9:15pm

Respectfully submitted,

Heather Lyons-Paul
Clerk of the Board

*Next regularly scheduled meeting is June 12, 2012 at 7pm
At City Hall Annex, 120 Washington Street, Room 311 Salem.*